

Daily Scrum Meeting Minutes:

Attendees: Nikolas Tsalikis, Anthony Pacheco, Lucca Pinto, Federico Marrero, Katherine Cruz

Start time: 8:00 p.m.

End time: 10:00 p.m.

Nikolas:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Consolidated, reviewed, and submitted all materials for the showcase presentation
- What is planned to be done until the next scrum meeting?
 - Go over presentation strategies and other talking points, discuss with team members about their roles in the presentation.
- What are the hurdles?
 - No major hurdles; coordination remains important as multiple refinements and presentation elements come together.

Anthony:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Expanded stability testing further, continue refining GUI components, and document any inconsistencies or issues discovered during testing.
- What is planned to be done until the next scrum meeting?
 - Edit the documentation needed for the final deliverable.
- What are the hurdles?
 - Time-management remains a factor, but it is not preventing progress.

Lucca:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Reviewed some documentation, planning new edits.
- What is planned to be done until the next scrum meeting?
 - Edit selected documents for final submission.
- What are the hurdles?
 - None currently

Federico:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Edited the documentation needed for the final deliverable.
- What is planned to be done until the next scrum meeting?
 - Continue to edit the documentation needed for the final deliverable.
- What are the hurdles?
 - None

Katherine:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed project documentation for final deliverable.
- What is planned to be done until the next scrum meeting?
 - Review project documentation for final deliverable.
- What are the hurdles?
 - None